

# RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District  
Board of Education  
Regular Meeting

Held at 4:00 PM Norwayne Elementary School Library February 26, 2024

The February 2024 Regular Meeting of the Norwayne Local Board of Education was held on Monday, February 26, 2024 at Norwayne Elementary School. Having due notice, the following board members were present: Kirk Gasser, Doug Ingold, Earl Rupp, Angie Smith and Winston Wyckoff, III.

## **CALL TO ORDER – President Doug Ingold**

### **Pledge of Allegiance (Official Opening of the Business Meeting)**

#### **Principal Monthly Reports**

Principal Dave Dreher, Norwayne Middle School  
Principal Doug Zimmerly, Norwayne High School  
Principal Vince Sette, Norwayne Elementary School  
Assistant Principal Nicole McQuate, Norwayne Elementary School

**Advisor Erica Dutter presented a slide show of the Norwayne Elementary School's Conservation Club, formerly known as the Nature Club, and the expansion of the group since their inception in 2018.**

## **WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold**

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item IV (Hearing of the Public). Per Board Policy BDDH.

Monica Froelich addressed the board with concerns regarding Norwayne High School's graduation pathway and recommended core classes versus replacement CCP courses.

**2024-14 Wyckoff moved and Rupp seconded the motion to move into executive session for the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and matters required to be kept confidential at 5:40 pm.**

**VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.**

**2024-15 Rupp moved and Smith seconded the motion to reconvene the open session at 6:51 pm.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.**

**2024-16 Wyckoff moved and Gasser seconded the motion to adopt the February 26, 2024 agenda as modified.**

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

**VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.**

**2024-17 Wyckoff moved and Rupp seconded the motion to approve the Treasurer’s Business items as presented:**

**TREASURER’S BUSINESS – Nicole Peters**

A. Approve the minutes of the January 8, 2024 Organizational and Regular Board Meetings.

B. Approve the January 31, 2024 Bank Reconciliation and Financial Reports:

Receipts: \$1,513,402.66                      Expenses: \$943,112.90

C. Accept the following donations:

Steve Mitchell	\$1000	NHS Baseball
Tom Romich	\$500	NHS Drama Club, 2024 Spring Musical “In Memory of Ben & Marian Romich”
Creston Senior Citizens	\$150	Norwayne Community Center
Anonymous	\$4,000	NHS Track Hurdles
Chevrolet of Wooster	\$1,835	NHS Baseball
Creston Loyal Order of Moose	\$1,081	NHS Cheer Program
Creston Loyal Order of Moose	\$1,338	NHS Boys Basketball Program
Mid Ohio Race Management	\$200	NHS Baseball Team
Dichler Family	\$500	NHS Baseball Team
Larrison Family	\$200	NHS Baseball Team
DMAR Trucking, LLC	\$200	NHS Baseball Team
John & Patricia Steiner	\$400	NHS Drama Club
Schar Heating & Cooling, Inc	\$200	NHS Baseball Team
S H Distributing, Inc	\$200	NHS Baseball Team
Athletic Boosters	\$3,000	NHS Track Hurdles

D. Approve the Resolution to accept the Certificate of Estimated Resources for FY25.

E. Approve Trane AHU 3 Control Upgrades to Norwayne High School for \$5,837.

**VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.**

**PRESIDENT’S BUSINESS – Doug Ingold**

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to Mrs. Beth Smith and the cast of *I Never Saw Another Butterfly* for their Superior Rating at the 2024 Play Festival and to Gabby Conrow for receiving the All County Cast Award.
2. Congratulations to the Middle School Grade 8 Girls' Basketball Team and High School Boys' Basketball Team - WCAL Champs!
3. The Grade 8 Washington, DC Dinner and Basketball Event is scheduled for Friday, March 8th. Dinner from 4:30-7:30 p.m. For further information see the Middle School web page.

**2024-18 Gasser moved and Wyckoff seconded the motion to accept the committee reports and approve the recommendations.**

**BOARD COMMITTEE REPORTS/RECOMMENDATIONS**

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Approve window maintenance and replacement purchase with Wooster Glass for \$18,324.
3. Approve acceptance of the bid from Technique Roofing Systems for \$189,158.

B. Communications & One Needs Assessment Committee (ONA) – Chairperson, Angie Smith

1. The third quarter of the 2023-24 school year ends on Friday, March 22. Spring Break is March 25 – 29th.
2. Kindergarten Registration for the 2024-25 School Year is scheduled for Monday and Tuesday, May 6 & 7. Information regarding enrollment through Final Forms and scheduling a screening appointment will be posted on our Web Page when available.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The Transportation Department is celebrating Love the Bus Month during February.
2. They are testing new stop arm cameras on 2 buses that are working very well. At least 10 videos have been submitted to the State Highway Patrol Department of drivers passing buses while their red lights are flashing.

D. Policy Committee – Chairperson, Kirk Gasser

*(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)*

Policies on second reading/adoption:

KGB Public Conduct on District Property

Policy on first reading/review:  
IKF – Graduation Requirements

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

- 1. Ryan and Matt have installed and upgraded hardwired intercom system for the entry doors at the Administration building. They have also installed two additional security cameras at the High School and one at the Elementary.

F. Superintendent’s Report – Kevin Leatherman

- 1. February 1<sup>st</sup> enrollment by building:
 

Elementary School	570
Middle School	311
High School	401
Career Center	<u>38</u>
Total:	1,320
- 2. Other Reports, Information or Items of Business:
  - a. Calendar choice for 2024-25

**VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.**

**SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman**

**2024-19 Smith moved and Gasser seconded the motion to approve the superintendent’s agenda:**

A. Personnel Matters

**Support Staff**

Kim Hostetler – NHS Secretary – accept letter of resignation for retirement effective May 31, 2024.

Justine Gillis – hire for Norwayne Elementary School custodian position.

**Supplemental Staff** - pending proper certification and licensure

Ben Mitchell – JV Baseball Coach – Split Stipend

Jason Balyer – NMS Assistant Track Coach

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Bradley Krak	OMEA	2/1/2024	\$175
Jude LaChance	OHSFCA Clinic	2/15/2024	\$80
Kristen Quallich	Games That Work	3/12/2024	\$45

C. Adopt resolution for Music in our Schools Month and Youth Art Month for the month of March 2024.

D. Approve CCP Memorandum Of Understanding with the following Schools for the

2024-25 School Year: The University of Akron, Kent State University and Stark State College.

- E. Approve 2024-2025 Membership in the Ohio High School Athletic Association.
- F. Approve the Resolution to Employ Legal Counsel;

RESOLUTION TO EMPLOY LEGAL COUNSEL

Angie Smith moved, seconded by Kirk Gasser to approve the firm of Gingo & Bair Law, LLC to serve as legal counsel to the Norwayne Local School District Board of Education and hereby authorize the Superintendent, Treasurer and Board President to engage the services of said firm on an as needed basis.

Roll Call, X voted yes, \_\_\_\_ voted no, law firm approved.

**VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.**

**ADJOURNMENT**

*The March Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening March 25, 2024 Business Meeting 4:00 p.m.; Hearing of the Public 5:00 p.m.*

**2024-20 Smith moved and Gasser seconded the motion to adjourn the meeting at 7:24PM.**

**VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.**

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**Board President**

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**Treasurer**